

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Communities, Housing and Environment		
<b>Contact person:</b>	Alison Ferguson		Alison.ferguson@leeds.gov.uk
<b>Subject<sup>2</sup>:</b>	Independent Domestic Violence Advocate (IDVA) support: Ministry of Justice Victim Fund 2022/23		
<b>Decision details<sup>3</sup>:</b>	<p>The Chief Officer, Safer Stronger Communities :</p> <p>(i) Accepted the Ministry of Justice Victim Fund monies from the West Yorkshire Combined Authority (WYCA) (£160,608 to provide IDVA support during 2022/23).</p> <p>(ii) Approved - under the provision of Public Contracts Regulations 2015 (PCR) Regulation 72(5) – an allocation of £160,608 to Leeds Women’s Aid through a variation to existing contract DN194503 (Lot 1).</p> <p>The funding will be used to provide IDVA resource for existing partnership structures which are in place to support victims-survivors of domestic abuse.</p>		
	<p>A brief statement of the reasons for the decision</p> <p>The decision allows Leeds Women’s Aid (LWA) (as the lead partner in the Leeds Domestic Violence Service) to continue to resource and manage the IDVA support required for high-risk clients, as identified at Daily Risk Assessment Meetings (DRAM) and Multi-Agency Risk Assessment Conferences (MARAC).</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>An alternative option was to undertake a competitive exercise to award the funding. This was rejected due to the short-term nature of the funding and the fact that there is already a contract in place with LWA to provide IDVA support – that contract went through a competitive tender process and the provider is performing well.</p>
<b>Affected wards:</b>	City-wide
<b>Details of consultation undertaken<sup>4</sup>:</b>	Deputy Leader of Council and Executive Member for Resources – July 22
	Ward Councillors – n/a
	<p>Others</p> <p>West Yorkshire Combined Authority</p> <p>Safeguarding and Domestic Violence Team – Safer Stronger Leeds</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Alison Ferguson, Commissioning Manager; implementation will begin once the call-in period relating to this decision has expired.</p>
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Chief Officer, Safer Stronger Communities - Paul Money		
	Signature	Date 13/7/22	
			

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.